

Are you interested in
registering as a
Speld Qld Specialist
Teacher?



Updated Feb 25

Who are we?



Speld Qld is a not-for-profit organisation whose mission is to support people experiencing learning difficulties.

Speld Qld Services

- Advisory Line for families, individuals, schools and educators
- Assessment Services
- Assistive Technology training and advice
- Referrals to Specialist Teachers, face to face, at home and online
- Kindy Inclusion service
- Professional Development for teachers and schools
- Education opportunities for parents, children and carers
- Library of Specialist Resources

Role of Specialist Teachers



Specialist Teachers are not employees of Speld Qld nor are they “subcontractors” to Speld Qld. They are independent business operators who have students referred to them via the Speld Qld Specialist Teacher online directory.

In order to be eligible to list on this database Specialist Teachers must meet a minimum standard of practice and qualifications.

Pre-requisites for Registration



To be eligible for registration teachers must have...

- Current Qld Teacher Registration or equivalent relevant experience in specialist instruction as verified by Speld Qld.
- Current Blue Card or Blue Card Exemption (for registered teachers you can apply for a free exemption card using your QCT details). Information at www.bluecard.qld.gov.au
- Minimum of two years practical experience supporting students with literacy and/or numeracy.
- Training and experience in evidence-based program/s - see next slide
- Secondary Teachers need to have taught English and/or Maths.
- Current Tax File Number (TFN) and Australian Business Number (ABN).
- Satisfactory assessment of your application and an interview either face-to-face, phone or online.

Your registration entitles you to...



Speld Qld Specialist Teacher membership entitles you to:

- Inclusion on our Specialist Teacher database for student referrals
- Public Liability insurance for Speld members only
- Use of Speld Qld library for books and resources (possible free postage for rural members)
- Support and advice line with Speld Qld and the Specialist Teacher Co-ordinator
- Access to a network of peers to share and collaborate with professionally
- Discount to attend all Speld Qld workshops
- 4 electronic magazines per year



Check out this link for more
[Evidence based Phonics Programs
and Resources](#) (Auspeld)



Speld Qld referrals and students



Once your registration is complete (pending Specialist Teacher approval and payment of membership fee) the following process occurs:

- Attend new teacher orientation session
- Your details will be included on our database for student referrals.
- Referrals are sent via email from the co-ordinator
- You respond to all client enquiries promptly (within 2 days or so)
- Gather relevant details from the family.
- Set up a time for enrolment interview/meet and greet first session
(we recommend any assessment is included in hourly rate rather than extra fee)
- Advise family of their enrolment status (yes or no)
- Schedule regular tuition sessions or refer family back to Co-ordinator to explore options with other teachers.

Tuition Mode



You may choose to offer tuition:

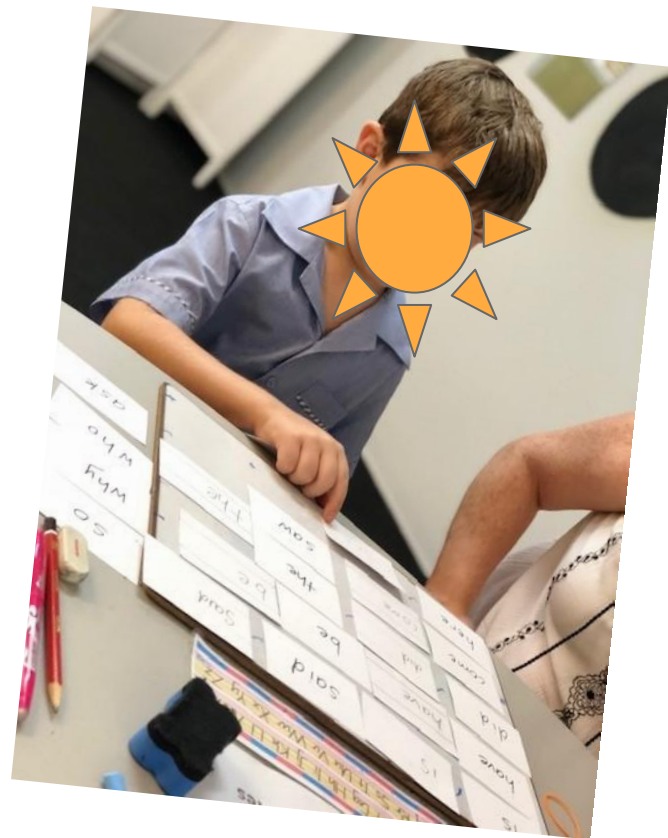
- Face to face in child's home
- Face to face in your home
- Face to face in child's school
- Face to face in an office/studio space
- Online via Zoom/Skype/Google meet etc.

As long as the tuition you provide:

- ❖ Uses evidence based programs and approaches
- ❖ Follows a structured sequence of learning that progresses with the student's skill development
- ❖ Is delivered with integrity and as the original program was designed to be delivered.
- ❖ Has clear benchmarks for achievement that are measurable using evidence based assessment tools.
- ❖ Is conducted in an organised, clean and safe learning space.
- ❖ Is supported by consistent and high quality feedback and information for parents.

We need professional educators with integrity and a commitment to life-long learning using evidence based practices in an ethical and compassionate manner.

Examples of teaching spaces...





Maintaining Registration



To maintain your registration teachers must...

- Provide high quality intervention to Speld Qld students using an evidenced-based program.
- Hold a valid blue card or blue card exemption card.
- Completion of minimum 8 hours of certified relevant professional learning annually.
- Complete and submit written Semester Progress Reports for all Speld students (one page template provided)
- Keep adequate student records and enrolment lists so that they can identify what Speld referred students they are working with at any time
- Be willing and have availability to receive a minimum of 2-4 students a year by referral from Speld Qld.
- Compliance with any administrative questions or communication requirements requested by the Speld Specialist Teacher Co-ordinator
- Maintain accurate contact information and student records in your Teacher Kiosk
- Remind your clients to renew Speld membership each year so that they are covered by your membership insurance.

Summary



You ..

- have experience with teaching literacy/numeracy to students with learning difficulties
- are trained with and use evidence based program/s
- have your own business or are employed by another business - you're responsible for your own processes, invoicing, timetabling etc. (*You are not employed by Speld Qld*)
- have the flexibility of choosing and organising your own working hours. This includes the frequency, days and length of your sessions (30, 45 or 60 min as example)
- decide your own fees - our current price guide to parents is \$80-120. *Speld Qld is not involved in financial arrangements between Specialist Teachers and families.*
- may choose to have both private and Speld Qld clients. There is no guaranteed number of Speld Qld referrals.
- will provide regular feedback to parents and a written progress report to Speld Qld each semester for financial members.

What else?



Many teachers make the mistake of starting out in tuition without realising they are now “business people” not employees of the Department of Education/school system anymore.

This requires a change in mindset.

- Think about protecting yourself, your assets and your professional reputation.
- Think about setting up the systems and templates needed to save time and money.
- Think about what you want your business to look like and feel like both now and in the future.
- Think about how you will invoice your clients and collect fees
- Think about how you will manage day to day communication with clients and debt recovery

Next step...



Speld Qld welcomes your application to our Specialist Teacher Network.

<https://www.speld.org.au/become-a-specialist-teacher>

Include the following;

- * Copy of your resume/CV
- * Copies of any tertiary qualifications
- * Photo of your blue card/exemption card
- * Copies of any course certificates

The next stage is a Q & A session with our Specialist Teacher Co-ordinator. These are held twice per term.